



SMDC tuition is paid monthly with the exception of the first payment via our customized Parent Portal. **The first payment of the session is due one week before the start of classes.** Subsequent payments will be billed on the first of the month. If payment is not received one week before the session begins your spot will be forfeit and given to a waitlist student. To enroll in a class, a credit card must be held on file. Parents are given four options of how they would like to pay.

**Payment options:**

Auto-Pay - Payments will automatically be posted two weeks before classes begin and withdrawn from your payment on file one week before the start of classes. (No risk of late fees)

Self-Pay - Parents must manually submit payment, one (1) week before the start of the session or the first of the month, by credit card or bank draft through the Parent Portal, or pay by cash in person. **Self-pay accounts will be subject to a \$25 late fee if monthly payment is not received before the start of classes or the first of the month.**

Charter - This option is only for students who receive tuition funds through their charter school. SMDC currently works with iLead, Excel, and Blue Ridge. A purchase order must be submitted in the enrolled student's name for the dates of service.

**Annual Student Fee** - An annual, non-refundable, fee of \$25 per student is required upon enrollment.

**Early/Class Cancellation Fee** - If a student withdraws early from the session for a non-medical emergency the credit card on file will be charged an additional \$55 early cancellation fee and no refunds will be made once tuition charges go through. In addition, if you are unable to attend the class you initially registered for you must cancel your dancer's enrollment one (1) week prior to the start of classes. Any cancellations after that will incur a fee equal to the amount of the first class.

**Spring Recital Costume Commitment** - All classes will be participating in our Spring Recital. A \$80, per class, recital fee will be posted to accounts in late October and must be paid by November 1st. This is a non-refundable cost and will include your child's costume for their performance.

**New Student Trial Fee** - New students are allowed to participate in trial classes for a \$20 non-refundable fee. If students choose to continue with the session the trial fee will be deducted from the first month's tuition.

**Make-Up Policy** - In order to receive a make-up, parents must login to their SMDC account and schedule an absence at least one (1) day in advance. This allows for others to attend class in their place. Once roll is taken the absence will be marked as eligible for a make-up and you will be able to schedule one through the parent portal. Please note that make-ups are first come, first serve basis. You will have to the end of the session to schedule a make-up class and is limited to one per month. Make-ups are non transferable and cannot be used to extend a dancer's enrollment.